

EVALUATION CRITERIA

Please note that this document is for reference for filling the online self- assessment. The online form will ask the following questions and require photo uploads. Please be sure to have all the answers and photographs ready before filling the online application.

DO NOT send hard copy of the form to any MCGM ward office. Only self-assessment forms duly filled and submitted online at the link mentioned below will be considered for evaluation. Any self- assessment forms submitted in other form will be not considered for evaluation.

Find the survey - <https://www.unitedwaymumbai.org/mcgmsurvekshan>

Step 1.

Participants of the respective categories, qualifying as per the criteria mentioned hereinabove are invited to submit a self-nomination for the ranking exercise. For this, they must fill up the separate online forms available for each of the categories on this website, along with suitable supporting documents as mentioned in the form, in relevant places. **(Last date for online form submission: 27th November, 2020)**

Note: Applications with incomplete information will be rejected without intimation to the participant. Also, any false information and claim made in the application form will lead to disqualification.

Note: The self-nomination forms for some of the categories are long and require the upload of relevant supporting documents / photographs to substantiate the filled responses Therefore, we recommend that the participants first download and print the PDF form **(The form is available on the next page of this document)**, fill it up by hand, while gathering all the relevant supporting documents/ photographs. Once ready with complete information, the participants are recommended to return to this webpage and fill in the relevant online application form, to submit their self-nomination.

Step 2.

The applications will be shortlisted basis the scores earned through the self-nomination. These shortlisted nominations will be further assessed by a team of field investigators appointed by United Way Mumbai. The shortlisted participants may be intimated by the United Way Mumbai team on the day of the assessment itself.

Step 3.

The MCGM will announce the final rankings based on the on-field evaluation and validation of the self-nominations. The rewards for the category is as given below;

Swachh Resident Welfare Association (0-100 Flats)	Rs. 50,000/- cash and a certificate of appreciation
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Swachh Resident Welfare Association (101-500 Flats)	Rs. 50,000/- cash and a certificate of appreciation
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1. Name of Resident Welfare Association (RWA):

2. Address:							
3. Complete postal Address: Name of the building: Complete address: Street name: locality/area: Landmark: Pincode:							
4. Name of Municipal Ward:							
5. Type of RWA	0-50 flats	51-100 flats	100 - 250 flats	251-500 flats	more than 500 flats		
6. Total residents in RWA (population)			1-250 residents	251-500 residents	501-750 residents	751-1000 residents	1000 and above residents
7. Name of President/Chairman/ Secretary/ Building in charge:			Name: _____ Designation: _____ Contact Number: _____				
8. Name and Designation of the applicant:			Name: _____ Designation: _____ Contact Number: _____				
10	Boundary Wall around the resident area/ complex						
10a	Is there a boundary wall surrounding the residential area/ complex			Yes		No	
10b	Is the boundary wall painted inside and outside?		yes		No	Painted only on one side	

10c	Condition of the boundary/ compound wall?	Very good condition	Partly broken	Dilapidated condition		
10d	The area near the boundary wall is clean	Yes	No			
10e	The area near the boundary wall is cleaned	Once everyday	Twice a week	Once a week		
11	Entrance / Exit Gate					
11b	The entrance and exit gate is cleaned	Once everyday	More than once a week	Once a week	Not cleaned on weekly basis/or no fixed frequency	
12	Road within the premises of the building – Pavement					
12c	Garbage management at the pavement	Garbage bin is never present and the garbage pile is lying on the floor/ road	There are very few garbage bins and the garbage is overflowing	There are ample number of garbage bins and the garbage is not overflowing.	There are enough garbage bins and they are cleaned once every day and hence there is no piling of garbage at the pavement	
12d	Mosquitoes breeding	Because of the garbage pile, there are rampant mosquitoes	There are mosquitoes but fumigation takes place every month	There are mosquitoes and fumigation takes place once in 3 months	There are no mosquitoes	
12e	Are there broken pavements?	Potholes at pavements	Damaged/broken pavements			No damaged or potholes at pavements

13.	Lift facility at the building				
13a	Is there a lift facility in the building?	No (Logic jump to the next question)	One lift	Two lifts	More than two lifts
13a	Status of the lift facility	All the lifts are fully functional	one or some of the lifts are not functional	All the lifts are not functional	
13b	Cleanliness in the lift	Visible stains of spit or litter in the lift	No stains or litter can be found in the lift		
14.	Garden/ playground				
14a	Is there are garden/playground in your building?	Yes		No	
14c	How often the garden is cleaned/ swept	Everyday		More than once in a week	No fixed frequency
15	Residential Complex Cleaning				
15a	Each floor is cleaned (swept and mopped) by the residents of the respective floor	Once in a day	Once in a week	Once in a month	Not cleaned at all
15b	Each floor is cleaned (swept and mopped) by the recruited housekeeping staff	Once in a day	Once in a week	Once in a month	Not cleaned at all
16	Infrastructure and other maintenance				
16a	Infrastructure development, repairing, reconstruction and	As and when required	Every month	Every 6 months	Yearly

	refurbishment of the structures in the common areas takes place				
17	Waste Management				
17a	There are separate labelled dustbins available for dry and wet waste at strategic places in the common areas	Yes	No		
17b	Does your building have a policy for waste management?	Yes we have a written policy	No, we don't have a waste management policy	We have a waste management plan but don't have a policy written down	
	Does your building give dry and wet waste separately to the municipal garbage truck?	Yes, we dispose dry and wet waste separately.	No. We dispose the waste without segregation	None of the residents carry out waste segregation	Residents carry out waste segregation but the person who comes to collect the waste mixes dry and wet waste
	IS the waste segregation done by the residents at household level or by the housekeeping staff at a common point?	Segregation done by the residents at household level	Housekeeping staff collects mixed waste and then segregates it at a common point		
	Waste segregation at source	100% of all the residents segregate their waste before disposal	More than 50% residents segregate their	Less than 50% residents segregate their waste before disposal	Nobody segregates their waste before disposal

			waste before disposal		
17c	The waste generated from the households is collected		daily	Once in two days	Once in three days
17e	There are awareness sessions/ activities organized on waste segregation and maintaining cleanliness		On monthly basis	Once in 3 or 6 months	There are no awareness sessions/ activities organized
17f	There are waste segregation awareness notices/posters put up in common places		Yes	No	
17g	The person who comes to collect waste	Collects the waste in Coloured / labelled trolley dustbins (separate for dry and wet waste)	Collects the waste in single hand cart/ hand truck / trolley dustbin	Collects the waste in separate trolley bins (as per dry and wet waste) but dumps the waste in one tempo/ truck	
18	Composting wet waste				
18b	Composting wet waste	The Society has the mechanism in place for composting within the premise	The society outsources wet waste for composting	The society does not have any mechanism in place for composting	
18c	The society has the equipment and place for carrying out composting			Yes	No
18d	Type of composting system used at society	Drum composting	Vermicomposting	Other	

18e	Shredder machine	Required and Available	Required but not Available	Not Required	
18f	Composting is carried out by	The residents volunteer for composting	Housekeeping staff only	Resident volunteers with the help of housekeeping staff	
19	Toilet facility for staff				
19a	Is there a common toilet facility for helping/ housekeeping staff?		Yes	No	
19b	Is the common toilet facility cleaned every day?		Yes	No	
19c	Is there a separate toilet facility for male and female staff, and for persons with disability?	There is only one common toilet for all	There are separate toilets for male and female but it is not disabled friendly	There are separate toilets for male and female and they are disabled friendly	
20	Cleaning of water tanks				
	Does your building have an overhead water tank?	Yes	No		
20a	Water tank is cleaned	Once in every three months	Once in every six months	Once in a year	
21	Fumigation				
21a	The fumigation for mosquitoes are done	Once a month	Only during monsoon	Never	

Please upload 4 pictures of your building:

1. Entry gate and the approach road
2. Lift lobby / Staircases
3. Composting facility within the premise
4. Common areas in the building